

Townsend Artisan Guild

Guidelines for Prospective Members

Thank you for your interest in joining Townsend Artisan Guild (TAG). This document serves as a navigation tool for applicants wishing to join TAG. Membership in the Guild shall be open to those individuals residing in East Tennessee and to those individuals who wish to affiliate with the fine arts and fine crafts community of East Tennessee.

- Applicant completes “Application for Membership” and submits via email to **townsendartisanguild@gmail.com** or by mail
Townsend Artisan Guild
Attn: Treasurer
PO Box 403
Townsend, TN 37882
 or in person during regular business hours
Townsend Artisan Guild Gallery & Studios
7719 E. Lamar Alexander Pkwy
Townsend, TN 37882
- Applicant for the membership class of Juried Artist. (The fee will be applied to the first calendar year of membership upon acceptance by the Jury Committee.)
 ____ \$50.00
- Applicants for Aspiring Artist
 ____ \$25.00
- Applicants for Supporting Member
 ____ \$50.00
- Application and fee must be received at least one week prior to the jury session date for Juried Artist status.
- Applicant submits the following for the jury session:
 - a. A “Body of Work” consisting of 3 pieces for one specific category
 Applicant shall remove or cover any personal identification markings or signatures on the items to be juried, but clearly mark with identification on the back of the work.
 - b. Statement of Authenticity and Understandings
 - c. Jury Questionnaire
- Submitted work must be dropped off at the TAG Gallery located at 7719 E. Lamar Alexander Parkway in Townsend, TN at least one week prior but no less than three days prior to the announced jury date (See Calendar of Events) and must be picked up at the TAG Gallery within one week after the jury session has completed. The Chairperson will contact the applicant and verify receipt of artwork and Jury Session date.
- Applicants whose work is accepted as a Juried Artist will be notified no later than 14 days after the jury session date.
- Applicants for Aspiring Artist and Supporting Member are active as of receipt of membership dues.

Contact Information

Susan Cooper, President – townsendartisanguild@gmail.com

Ruth White, Secretary – townsendartisanguild@gmail.com

Sharon Webb, Vice President/Jury Chairperson – swebbTAG@yahoo.com

This document serves as an overview of the “do’s & don’ts” for prospective applicants.

Your work will be judged by a panel of no less than four members of the Townsend Artisan Guild who comprise the Jury Committee. The Jury Committee is chosen for their expertise in a specific medium. To help the Jurors evaluate your work please consider:

- Artwork must be handmade and of original design and created within the previous two years.
- Submit pieces for one category unless specifically indicated for multiple categories and then 3 pieces per category
- Submit pieces that represent your best work
- Submit pieces that comprise a cohesive “body of work”. A “body of work” is an accumulation of artworks that share the same style and overall message and demonstrates mastery of technique.
- Complete the Jury Application Questionnaire with clear and concise information
- Try to limit answers to the space provided or no more than one page front and back of the Jury Questionnaire form
- Answer the Questionnaire in its entirety
- Cover all identifying marks on your work BUT do include your information on the back/bottom or attachable in some manner.
- Do not include pricing or materials that will distract from the actual artwork.
- Do provide props only if they are required for showing of your work. Example would be a neck form for a necklace.
- An aspect of judging is presentation. Submit work that is neat and clean and would represent your art in the best manner.
- Deliver your work in a safe, secure container with adequate packing with your name on the container.
- Completing the application early assists the Jury Committee by ensuring we have the expertise needed in your category to judge your artwork objectively and fairly

**Special arrangements can be made for unique situations for early drop off and late pick up but must be pre-arranged with the Jury Chairperson prior to the jury session.

Prohibited work:

- Artwork produced by commercial kits
- Artwork that infringes on copyright laws
- Artwork that utilizes hazardous, scarce or endangered materials
- Artwork that is overtly offensive

Disclaimer:

Townsend Artisan Guild and the Townsend Artisan Guild Jury Committee shall operate in a manner to prohibit discrimination and harassment of any type and to afford equal opportunities to members and applicants without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. (Bylaws of The Townsend Artisan Guild, Article II, Section 4.



APPLICATION FOR MEMBERSHIP

Date _____

Name _____

Business Name _____

Business Address _____

City _____ State _____ Zip _____

Business Phone _____ Web Site _____

Home Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Preferred E-mail _____ (for publication and communication)

Area of Expertise/Medium _____

Reason for Interest in TAG _____

Select Type of Membership

____ **JURIED ARTIST**- Working Professional Artist - Must submit three original pieces of artwork, created within the last two (2) years in order to be juried, along with completed "Jury Questionnaire" and signed "Artist Statement of Authenticity & Understandings" and a non-refundable check for \$50.00.

____ **ASPIRING ARTIST**-Members aspiring to become a juried artist-\$25.00

____ **SUPPORTING MEMBER**-Supporter of the Arts-\$50.00

Make checks payable to:

Townsend Artisan Guild

Send Payment to:

Treasurer-Townsend Artisan Guild

P.O. Box 403

Townsend, TN, 37882

Office Use Only:
Check #: _____

Townsend Artisan Guild Jury Questionnaire

This questionnaire must be completed and submitted with your art pieces that represent your body of work for evaluation. Please answer the following questions as thoroughly as possible. You may use the back of this page or a separate sheet of paper if necessary.

1. What is your primary medium? Clay, Fiber Art, Glass, Jewelry, Natural Fiber, Painting/Graphic Art, Photography, Sculpture, Woodworking
2. List or explain any commercial components or components not individually produced by you. (Example- a paper mache artist may use a commercial paper mache product for the creating a sculpture)
3. Describe your process, with any unique techniques or materials, for your final product. Briefly outline the major steps used in your process.
4. Do you utilize any new technologies to help produce your work? Example – a computer aided process to digitally enhance a photograph.
5. Was any aspect or portion of the items submitted for Jurying produced in a class or at the instruction or under the tutelage of an instructor?
6. How long have you worked in your art or craft? What approaches have you used to learn about and developing your art?
7. Please provide us with additional information that tells who you are as an artist. Example - an artist statement, other information pertaining to related memberships in organizations, awards or recognition for your work.
8. Townsend Artisan Guild welcomes feedback pertaining to the membership process and the organization. What can you tell us to help enhance your experience and participation in TAG?

TAG Office use only: Attachment 4 Applicant #: _____ Received by: _____ Date: _____
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Townsend Artisan Guild
Statement of Authenticity and Understandings

I, _____, hereby acknowledge that all artwork submitted for evaluation and acceptance by the Townsend Artisan Guild (TAG) belongs to me in its entirety and that no artwork was created from commercial kits, infringes on copyright laws, utilizes hazardous, scarce, or endangered materials or is overtly offensive. I further acknowledge that I have received no assistance in any manner in its creation, design, and craftsmanship.

Further, any images of my artwork submitted for inclusion in the Townsend Artisan Guild website will remain my property but may be used for promotional materials for the Guild through the website or other mediums.

As the artist, I am responsible for delivery, insurance and transportation of my art to and from exhibits, festivals and sales that the Townsend Artisan Guild may sponsor from time to time. The Guild and each of the venues shall use its normal measures to protect the security of the artist’s work. The artisan will hold harmless the Guild or those venues in the event of damage, theft, or loss of any item that is displayed.

If an item sells through a Townsend Artisan Guild event or the Townsend Artisan Gallery and Studio, I will be responsible for any sales taxes that are due. When my items sell while exhibited at a Townsend Artisan Guild event or The Gallery, I will pay TAG’s required commission percentage and will also pay the required percentage for any sales that go through TAG’s Credit Card service.

Applicant’s Signature

Date